

**MARTIN METROPOLITAN PLANNING ORGANIZATION  
LOCAL COORDINATING BOARD FOR THE TRANSPORTATION DISADVANTAGED  
(LCB-TD)**

Martin County Administrative Building Commission Chambers  
2401 SE Monterey Road  
Stuart, FL 34996  
[www.martinmpo.com](http://www.martinmpo.com)  
(772) 221-1498

**Monday, June 7, 2021 at 10:00 A.M.  
MINUTES**

1. **CALL TO ORDER** – The Local Coordinating Board for the Transportation Disadvantaged (LCB-TD) Regular Meeting of June 7, 2021 was called to order at 10:00 A.M. by Mr. Merritt Matheson, Chair.

2. **ROLL CALL**

**Members in Attendance:**

Merritt Matheson, Chair  
Phyl Weaver, Vice Chair, Representative for Persons over 60  
Michael Northcutt, Florida Department of Veteran's Affairs  
Mary Jo Pirone, Citizen's Advocate/Rider Rep  
Dalia Dillon, Department of Elder Affairs  
Michelle Miller, Representative for the Economically Disadvantaged (FACA)  
Marie Dorismond, Florida Department of Transportation  
Mary Edwards, Agency for Persons with Disabilities

**Excused Members:**

Danielle Jones, Representative for Department of Education  
Monique Coleman, Representative for Children At-Risk  
Kim Thorne, Representing Public Education Community

**Members Not In Attendance:**

Shelly Batton, CareerSource Research Coast  
Gayle McArdle, Representative for Persons with Disabilities

**Staff in Attendance:**

Beth Beltran, MPO Administrator  
Ricardo Vazquez, Senior Planner  
Joy Puerta, Planner  
Florence Allen, Administrative Specialist III

**Others in Attendance:**

Chris Stephenson, Senior Resource Association  
Bob Driscoll, St. Lucie Council on Aging  
Melody Hearn, Family Care Council Area 15

**A quorum was present for the meeting.**

### **3. APPROVE AGENDA**

**A motion was made by Vice-Chair Phyl Weaver to approve the June 7, 2021 LCB-TD Regular Meeting Agenda. A second was provided by Ms. Mary Jo Pirone. The motion passed unanimously.**

### **4. APPROVE MINUTES**

**A motion was made by Vice-Chair Phyl Weaver to approve the March 1, 2021 LCB-TD Regular Meeting Minutes. A second was provided by Ms. Dalia Dillon. The motion passed unanimously.**

### **5. COMMENTS FROM THE PUBLIC –**

Melody Hearn introduced herself as the Co-Chair for the Family Care Council Area 15. She is here today to speak as a mother, as well as an appointed person by the governor. Her son was able to use TD services to travel to a pre-employment work using the Treasure Coast Developmental Mobility Advantage Ride program. She learned that the funding for the program has been cut and she is very upset. She stated that she has contacted Senator Harrell and is willing to contact others to find out why this funding is no longer available.

### **6. AGENDA ITEMS**

Chair Merritt Matheson recognized Mr. Bill Powell, the new Martin County Transit Administrator and invited Mr. Powell to introduce himself. Bill Powell introduced himself and stated he is looking forward to working with the LCB-TD in the future.

#### **A. QUARTERLY PERFORMANCE REPORT**

Mr. Chris Stephenson presented the quarterly performance report to the Board. After providing his presentation, Mr. Stephenson informed the LCB about the new allocation formula for the Trip & Equipment Grant (T&E), which has reduced the amount of funding for Martin County, as well as the cancellation of the Innovation and Service Development Grant and the Florida Developmental Disabilities Council (FDDC) Mobility Grant. Mr. Stephenson discussed the issues that the TD program is facing due to the reduction of funding. Senior Resource Association (SRA) was able to apply and was awarded an Innovation and Service Development (ISD) Grant to trip those who are in need of trips to dialysis centers for treatment. The Florida Developmental Disabilities Council Mobility Grant provided trips for those with development disabilities to work-place training. Because of these grants, the Trip & Equipment (T&E) Grant, which is the regularly awarded grant to the Community Transportation Coordinator (CTC), was able to provide

more trips to eligible riders. Now that the funding for the ISD grant and the FDDC Mobility Grant was cut, those individuals are now going to be tripped with T&E funds. This reduces the number of total trips available for the TD program in Martin County. SRA will need to implement trip limits for its riders until additional funding is acquired.

Vice-Chair Phyl Weaver asked how much funding was cut from the Martin TD program. Mr. Stephenson stated that for Fiscal Year 2021/22, there is approximately a \$266,000 reduction in funding for TD services in Martin County.

Chair Merritt Matheson recommended that the LCB-TD ask the MPO Board send a letter to the Governor explaining the situation in Martin County, and to ask if there is a way to reinstate the funding for TD services in Martin County.

**A motion was made by Vice-Chair Phyl Weaver to approve the Quarterly Performance Report. A second was provided by Ms. Mary Jo Pirone. The motion passed unanimously.**

## **B. LCB-TD BYLAWS**

Mr. Ricardo Vazquez explained that MPO staff is recommending a change to the LCB Bylaws. The change being recommended is that the quorum limit for meetings be set to five. This is to ensure that future quorums for LCB meetings are more easily attained. Discussion ensued regarding if the five-member limit was too low. At the end of the discussion, the LCB decided that seven should be the new quorum limit.

**A motion was made by Ms. Marie Dorismond to approve the LCB-TD Bylaws. A second was provided by Vice-Chair Phyl Weaver. The motion passed unanimously.**

## **C. COMPLAINT AND GRIEVANCE PROCEDURES**

Mr. Vazquez explained that the LCB Complaint and Grievance procedures is the document that the LCB refers to when there is a complaint or grievance made about the TD Service. He stated that at this time, there are no changes to the existing procedures.

**A motion was made by Ms. Mary Jo Pirone to approve the LCB-TD Complaint and Grievance Procedures. A second was provided by Ms. Dalia Dillon. The motion passed unanimously.**

## **7. NOTES**

## **8. COMMENTS FROM BOARD MEMBERS**

## **9. COMMENTS FROM FDOT**

**10. NEXT MEETING**

- August 30, 2021 (Martin BOCC Commission Chambers)

**11. ADJOURN**

**Seeing no other business items remaining on the Agenda and no additional comments, the Chair adjourned the meeting at 10:44 AM. RONR (10<sup>th</sup> ed.), p.233, c.(9).**

**Prepared by:**

  
 \_\_\_\_\_  
 Ricardo Vazquez, Senior Planner

12/6/21  
 \_\_\_\_\_  
 Date

**Approved by:**

  
 \_\_\_\_\_  
 Merritt Matheson, Chair

12/6/21  
 \_\_\_\_\_  
 Date

Persons with questions or concerns about nondiscrimination, or who require special accommodations under the American with Disabilities Act or language translation services (free of charge) should contact Ricardo Vazquez, Associate Planner (Title VI/Non-discrimination Contact) at (772) 223-7983 or rvazquez@martin.fl.us. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.