

**MARTIN METROPOLITAN PLANNING ORGANIZATION  
POLICY BOARD MEETING**

Martin County Administrative Building Commission Chambers  
2401 SE Monterey Road, Stuart, FL 34996  
(772) 221-1498  
www.martinmpo.com

**Monday, December 13, 2021 @ 9:00 a.m.**

**MEETING MINUTES**

- 1. CALL TO ORDER** – MPO Chair Doug Smith called the meeting to order at 9:00 a.m.
- 2. PLEDGE OF ALLEGIANCE** – MPO Chair Doug Smith led the pledge of allegiance.
- 3. PRAYER** - Reverend Jim Harp, Stuart Alliance Church led the Invocation.
- 4. ROLL CALL**

**Members Present**

Doug Smith, Chair  
Stacey Hetherington, Vice-Chair  
Harold Jenkins  
Ed Ciampi  
Troy McDonald  
Merritt Matheson  
James Campo

**Representing**

Martin County Board of County Commission  
Martin County Board of County Commission  
Martin County Board of County Commission  
Martin County Board of County Commission  
City of Stuart Commission  
City of Stuart Commission  
Town of Sewall's Point Commission

**Members Absent**

Anthony Dowling

Village of Indiantown Council

**Staff in Attendance:**

Beth Beltran, MPO Administrator  
Joy Puerta, Planner  
Lucine Martens, Planner  
Cherie White, Administrative Specialist III

**Others in Attendance:**

Reverend Jim Harp, Stuart Alliance Church  
Lisa Wichser, Martin County Engineer  
Jill Quigley, Tindale & Oliver  
Melissa Zolla, Firefly Group  
Luis Lopez, FHWA  
Victoria Williams, FDOT-FTE  
Mira Skoroden, FDOT  
Christine Fasiska, FDOT-D4

Matt Brosman, Kimley Horn

**A quorum was present for this meeting.**

**5. APPROVE AGENDA**

**A motion to approve the Agenda was made by Commissioner James Campo and seconded by Commissioner Harold Jenkins the motion passed unanimously.**

**6. Approve Minutes**

- **MPO Policy Board Meeting - October 25, 2021**

**A motion to approve the October 25, 2021 Regular Meeting Minutes was made by Commissioner Stacey Hetherington and seconded by Commissioner Troy McDonald the motion passed unanimously.**

**7. PUBLIC COMMENTS - None**

**8. AGENDA ITEMS**

**A. FHWA CLOSE OUT PRESENTATION**

Luis Lopez, Senior Environmental Specialist for Federal Highway Administration (FHWA) presented the item. He explained that in the certification review of virtual site visits of the Martin MPO and St. Lucie TPO there was 10 noteworthy practices, and zero corrective actions, and seven recommendations in total. Of those noteworthy practices, five noteworthy practices were from the Martin MPO, with zero corrective actions, and five recommendations. He presented the noteworthy practices of the MPO specifically, including transit planning, and public outreach/participation.

**A motion to approve the FHWA Close Out was made by Commissioner Harold Jenkins and seconded by Commissioner Troy McDonald the motion passed unanimously.**

**B. TRANSPORTATION SAFETY PERFORMANCE TARGETS - 2022**

Beth Beltran, MPO Administrator gave a brief overview of the item.

Commissioner Campo suggested that law enforcement use the same maps where there is a high number of fatalities, and coordinate that with their speed traps. Beth Beltran explained that the Vision Zero Stakeholder Committee consists of law enforcement representatives. Commissioner Campo stated that the main area that he had seen in the report was at the bottom of bridge intersections. He stated that without law enforcement behind the goals it won't be productive.

Commissioner Smith suggested having a representative from each law enforcement at the next MPO meeting to discuss enforcement as it relates to the vision zero plan. Beth Beltran stated she would be happy to coordinate that.

**A motion to approve the Transportation Safety Performance Targets 2022 was made by Commissioner Merritt Matheson and seconded by Commissioner Stacey Hetherington the motion passed unanimously.**

#### **C. 2045 LONG RANGE TRANSPORTATION PLAN (LRTP) MODIFICATION**

Beth Beltran, MPO Administrator gave a brief overview of the item, and explained the modification is to include the transit safety targets in the (LRTP).

**A motion to approve the 2045 Long Range Transportation Plan (LRTP) Modification was made by Commissioner Stacey Hetherington and seconded by Commissioner Troy McDonald the motion passed unanimously.**

#### **D. FY22-FY26 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) MODIFICATION**

Beth Beltran, MPO Administrator gave a brief overview of the item, and explained the modification is to include the transit safety targets in the (TIP).

**A motion to approve the 2045 Long Range Transportation Plan (LRTP) Modification was made by Commissioner Stacey Hetherington and seconded by Commissioner Troy McDonald the motion passed unanimously.**

#### **E. DEVELOPMENT REVIEW INTERACTIVE MAP SCOPE OF WORK**

Beth Beltran, MPO Administrator gave a brief overview of the item, and explained the item was requested at a previous MPO meeting. The request was to coordinate with the County and its municipalities to create a map that shows the development in all of Martin County. This will allow the MPO to have a tool when planning and developing the List of Project Priorities.

**A motion to approve the Development Review Interactive Scope of Work was made by Commissioner Stacey Hetherington and seconded by Commissioner Troy McDonald...**

Commissioner Matheson asked that the map include developments that are currently in the paid development application stage. He suggested the map highlight the stages of development. Lisa Wischer, Martin County Engineer came forward and explained that she is bringing forward an item to the Board of County Commission meeting about the mapping. She explained that the detail of what should be on the map is still being drafted and welcomed any suggestions.

Commissioner Matheson stated that he envisioned many GIS maps with different shading, tiers and filters, but at the minimum start with developments under review.

**the motion passed unanimously.**

#### **F. UNIFIED PLANNING WORK PROGRAM (UPWP) MODIFICATION**

Beth Beltran, MPO Administrator gave a brief overview of the item, and explained the modification was to fund the scope of work in item 8E. Staff recommends approval.

**A motion to approve the Unified Planning Work Program modification was made by Commissioner James Campo and seconded by Commissioner Troy McDonald the motion passed unanimously.**

#### **G. DRAFT PUBLIC PARTICIPATION PLAN**

Beth Beltran, MPO Administrator explained that item 8G is a Federal requirement and provides guidance on how the MPO does their public involvement for transportation planning. Jill Quigley of Tindale Oliver presented an update to the Draft Public Participation Plan and a promotional video to promote public participation. After a brief discussion Commissioner Smith suggested boosting the social media post and video to get more views. Commissioner McDonald suggested posting it to a YouTube Channel. Commissioner Matheson recommended boosting the promotional video on Facebook for the next two days.

**A motion to approve the Draft Public Participation Plan was made by Commissioner Stacey Hetherington and seconded by Commissioner Edward Ciampi the motion passed unanimously.**

#### **H. TRANSPORTATION NETWORK RESILIENCY STUDY SCOPE OF SERVICES.**

Beth Beltran, MPO Administrator gave a brief overview of the item, and introduced Matt Brosman of Kimley Horn. He introduced the item and explained that the scope of service is to develop a more uniformed process for incorporating community resiliency into the transportation planning decision making process. Beth Beltran also stated that they did work closely with County staff. Commissioner Smith inquired as to the involvement of the airport. Beth Beltran explained that airport representation is on the Technical Advisory Committee.

**A motion to approve the Transportation Network Resiliency Study Scope of Services was made by Commissioner Troy McDonald and seconded by Commissioner Harold Jenkins the motion passed unanimously.**

#### **9. COMMENTS FROM ADVISORY COMMITTEE MEMBERS - None**

**NONE**

## 10. COMMENTS FROM BOARD MEMBERS

## 11. COMMENTS FROM FDOT

Mira Skoroden, FDOT, came forward and stated that at the February 21, 2022 MPO Board meeting, FDOT would be presenting the Hutchinson Island Safety Study.

## 12. NOTES

- 2021 Outstanding Coordinating Board Award

**ADJOURNMENT: 10:06 AM**

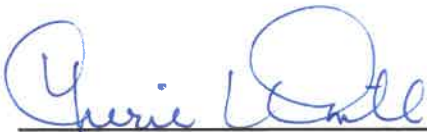
**Approved by:**



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**Troy McDonald, Chair**

**Prepared by:**



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**Cherie White, Administrative Assistant**

**Minutes Approved on February 21, 2022**

The Martin MPO solicits public participation without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the American with Disabilities Act or persons who require language translation services (free of charge) should contact Ricardo Vazquez, Senior Planner (Title VI/Non-discrimination Contact) at (772) 223-7983 or [rvazquez@martin.fl.us](mailto:rvazquez@martin.fl.us) in advance of the meeting. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.