

**MARTIN METROPOLITAN PLANNING ORGANIZATION  
LOCAL COORDINATING BOARD FOR THE TRANSPORTATION DISADVANTAGED**

Martin County Board of County Commission Chambers  
2401 SE Monterey Road, Stuart, FL 34996  
(772) 223-7983  
[www.martinmpo.com](http://www.martinmpo.com)

**Monday, August 30, 2021 @ 2:30 P.M.**

**AGENDA**

<b><u>ITEM</u></b>	<b><u>ACTION</u></b>
1. CALL TO ORDER – 2:30 P.M.	
2. ROLL CALL	
3. APPROVE AGENDA	APPROVE
4. APPROVE MINUTES Regular Meeting – June 7, 2021	APPROVE
5. COMMENTS FROM THE PUBLIC (PLEASE LIMIT YOUR COMMENTS TO THREE MINUTES; COMPLETE CARD TO COMMENT)	
6. AGENDA ITEMS	
A. QUARTERLY PERFORMANCE REPORTS	APPROVE
B. LCB-TD MEMBER INTRODUCTIONS	INFORMATION
7. COMMENTS FROM BOARD MEMBERS	
8. COMMENTS FROM FDOT	
9. NOTES	
10. NEXT MEETING – December 6, 2021 (4 <sup>th</sup> Floor Workshop, Administration Bldg.)	
11. ADJOURN	

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons with questions or concerns about nondiscrimination, or who require special accommodations under the American with Disabilities Act or language translation services (free of charge) should contact Ricardo Vazquez, Senior Planner (Title VI/Non-discrimination Contact) at (772) 223-7983 or [rvazquez@martin.fl.us](mailto:rvazquez@martin.fl.us). Hearing impaired individuals are requested to telephone the Florida Relay System at #711.

**MARTIN METROPOLITAN PLANNING ORGANIZATION  
LOCAL COORDINATING BOARD FOR THE TRANSPORTATION DISADVANTAGED  
(LCB-TD)**

Martin County Administrative Building Commission Chambers  
2401 SE Monterey Road  
Stuart, FL 34996  
[www.martinmpo.com](http://www.martinmpo.com)  
(772) 221-1498

**Monday, June 7, 2021 at 10:00 A.M.  
MINUTES**

1. **CALL TO ORDER** – The Local Coordinating Board for the Transportation Disadvantaged (LCB-TD) Regular Meeting of June 7, 2021 was called to order at 10:00 A.M. by Mr. Merritt Matheson, Chair.

2. **ROLL CALL**

**Members in Attendance:**

Merritt Matheson, Chair  
Phyl Weaver, Vice Chair, Representative for Persons over 60  
Michael Northcutt, Florida Department of Veteran's Affairs  
Mary Jo Pirone, Citizen's Advocate/Rider Rep  
Dalia Dillon, Department of Elder Affairs  
Michelle Miller, Representative for the Economically Disadvantaged (FACA)  
Marie Dorismond, Florida Department of Transportation  
Mary Edwards, Agency for Persons with Disabilities

**Excused Members:**

Danielle Jones, Representative for Department of Education  
Monique Coleman, Representative for Children At-Risk  
Kim Thorne, Representing Public Education Community

**Members Not In Attendance:**

Shelly Batton, CareerSource Research Coast  
Gayle McArdle, Representative for Persons with Disabilities

**Staff in Attendance:**

Beth Beltran, MPO Administrator  
Ricardo Vazquez, Senior Planner  
Joy Puerta, Planner  
Florence Allen, Administrative Specialist III

**Others in Attendance:**

Chris Stephenson, Senior Resource Association  
Bob Driscoll, St. Lucie Council on Aging  
Melody Hearn, Family Care Council Area 15

**A quorum was present for the meeting.**

### **3. APPROVE AGENDA**

**A motion was made by Vice-Chair Phyl Weaver to approve the June 7, 2021 LCB-TD Regular Meeting Agenda. A second was provided by Ms. Mary Jo Pirone. The motion passed unanimously.**

### **4. APPROVE MINUTES**

**A motion was made by Vice-Chair Phyl Weaver to approve the March 1, 2021 LCB-TD Regular Meeting Minutes. A second was provided by Ms. Dalia Dillon. The motion passed unanimously.**

### **5. COMMENTS FROM THE PUBLIC –**

Melody Hearn introduced herself as the Co-Chair for the Family Care Council Area 15. She is here today to speak as a mother, as well an appointed person by the governor. Her son was able to use TD services to travel to a pre-employment work using the Treasure Coast Developmental Mobility Advantage Ride program. She learned that the funding for the program has been cut and she is very upset. She stated that she has contacted Senator Harrell and is willing to contact others to find out why this funding is no longer available.

### **6. AGENDA ITEMS**

Chair Merritt Matheson recognized Mr. Bill Powell, the new Martin County Transit Administrator and invited Mr. Powell to introduce himself. Bill Powell introduced himself and stated he is looking forward to working with the LCB-TD in the future.

#### **A. QUARTERLY PERFORMANCE REPORT**

Mr. Chris Stephenson presented the quarterly performance report to the Board. After providing his presentation, Mr. Stephenson informed the LCB about the new allocation formula for the Trip & Equipment Grant (T&E), which has reduced the amount of funding for Martin County, as well as the cancellation of the Innovation and Service Development Grant and the Florida Developmental Disabilities Council (FDDC) Mobility Grant. Mr. Stephenson discussed the issues that the TD program is facing due to the reduction of funding. Senior Resource Association (SRA) was able to apply and was awarded an Innovation and Service Development (ISD) Grant to trip those who are in need of trips to dialysis centers for treatment. The Florida Developmental Disabilities Council Mobility Grant provided trips for those with development disabilities to work-place training. Because of these grants, the Trip & Equipment (T&E) Grant, which is the regularly awarded grant to the Community Transportation Coordinator (CTC), was able to provide

more trips to eligible riders. Now that the funding for the ISD grant and the FDDC Mobility Grant was cut, those individuals are now going to be tripped with T&E funds. This reduces the number of total trips available for the TD program in Martin County. SRA will need to implement trip limits for its riders until additional funding is acquired.

Vice-Chair Phyl Weaver asked how much funding was cut from the Martin TD program. Mr. Stephenson stated that for Fiscal Year 2021/22, there is approximately a \$266,000 reduction in funding for TD services in Martin County.

Chair Merritt Matheson recommended that the LCB-TD ask the MPO Board send a letter to the Governor explaining the situation in Martin County, and to ask if there is a way to reinstate the funding for TD services in Martin County.

**A motion was made by Vice-Chair Phyl Weaver to approve the Quarterly Performance Report. A second was provided by Ms. Mary Jo Pirone. The motion passed unanimously.**

## **B. LCB-TD BYLAWS**

Mr. Ricardo Vazquez explained that MPO staff is recommending a change to the LCB Bylaws. The change being recommended is that the quorum limit for meetings be set to five. This is to ensure that future quorums for LCB meetings are more easily attained. Discussion ensued regarding if the five-member limit was too low. At the end of the discussion, the LCB decided that seven should be the new quorum limit.

**A motion was made by Ms. Marie Dorismond to approve the LCB-TD Bylaws. A second was provided by Vice-Chair Phyl Weaver. The motion passed unanimously.**

## **C. COMPLAINT AND GRIEVANCE PROCEDURES**

Mr. Vazquez explained that the LCB Complaint and Grievance procedures is the document that the LCB refers to when there is a complaint or grievance made about the TD Service. He stated that at this time, there are no changes to the existing procedures.

**A motion was made by Ms. Mary Jo Pirone to approve the LCB-TD Complaint and Grievance Procedures. A second was provided by Ms. Dalia Dillon. The motion passed unanimously.**

## **7. NOTES**

## **8. COMMENTS FROM BOARD MEMBERS**

## **9. COMMENTS FROM FDOT**

**10. NEXT MEETING**

- August 30, 2021 (Martin BOCC Commission Chambers)

**11. ADJOURN**

**Seeing no other business items remaining on the Agenda and no additional comments, the Chair adjourned the meeting at 10:44 AM. RONR (10<sup>th</sup> ed.), p.233, c.(9).**

**Prepared by:**

\_\_\_\_\_  
Ricardo Vazquez, Senior Planner

\_\_\_\_\_  
Date

**Approved by:**

\_\_\_\_\_  
Merritt Matheson, Chair

\_\_\_\_\_  
Date

Persons with questions or concerns about nondiscrimination, or who require special accommodations under the American with Disabilities Act or language translation services (free of charge) should contact Ricardo Vazquez, Associate Planner (Title VI/Non-discrimination Contact) at (772) 223-7983 or rvazquez@martin.fl.us. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.



ITEM  
NUMBER:  
**6A**

**MARTIN METROPOLITAN PLANNING ORGANIZATION  
LOCAL COORDINATING BOARD  
AGENDA ITEM SUMMARY**

<b>MEETING DATE:</b> August 30, 2021	<b>DUE DATE:</b> August 23, 2021	<b>UPWP#:</b> Task 6
<b>WORDING:</b> <b>QUARTERLY PERFORMANCE REPORTS</b>		
<b>REQUESTED BY:</b> LCB-TD	<b>PREPARED BY:</b> Ricardo Vazquez/ Beth Beltran	<b>DOCUMENT(S) REQUIRING ACTION:</b> Community Transportation Coordinator (CTC) Performance Report

**BACKGROUND**

Senior Resource Association (SRA), the Community Transportation Coordinator (CTC), is required to provide the LCB-TD with a performance report.

**ISSUES**

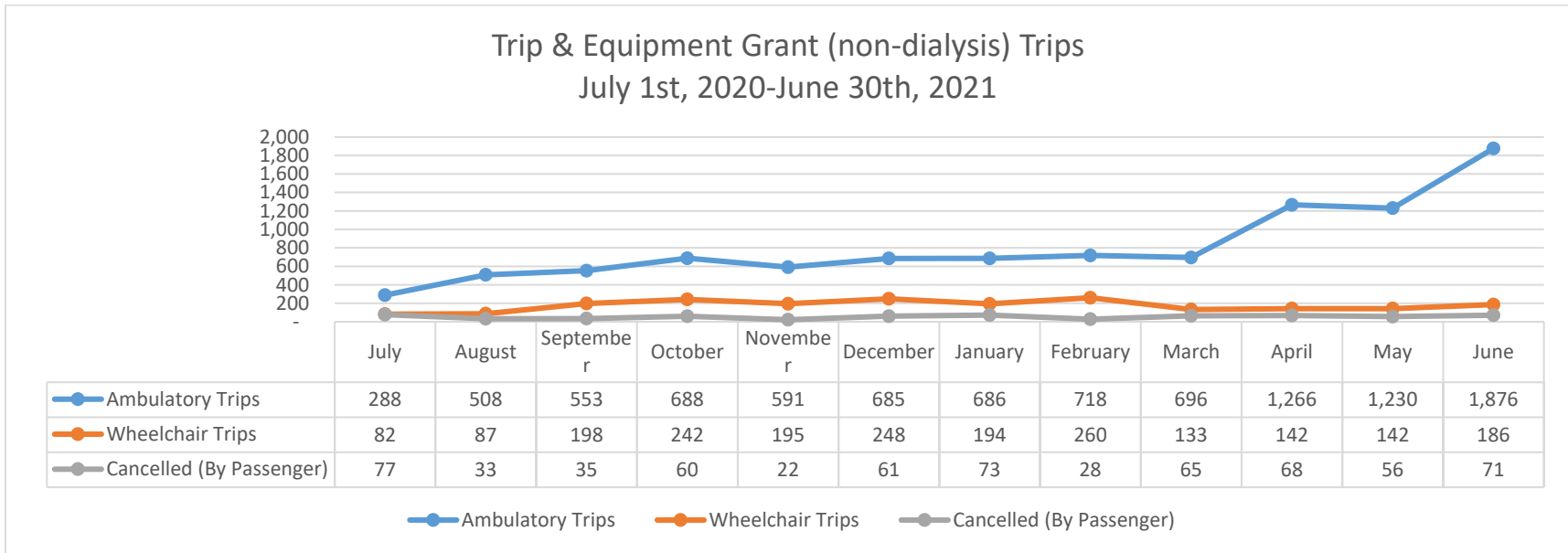
Chris Stephenson with SRA will provide the CTC Performance Report for FY20/21 at the August 30<sup>th</sup> LCB-TD Meeting for review and approval.

**RECOMMENDED ACTION**

- a. Approve the CTC Performance Report for FY20/21
- b. Provide direction

**ATTACHMENTS**

- a. CTC Performance Report for the period covering FY20/21



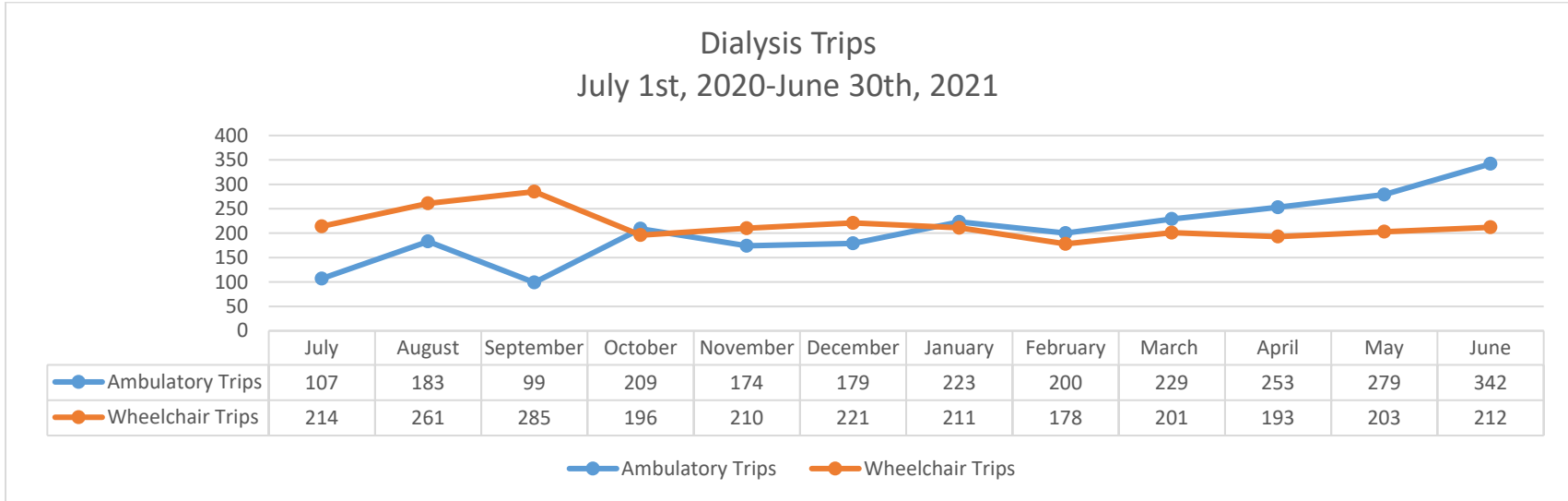
The Trip and Equipment Grant funded 11,894 trips for the county’s most vulnerable demographic in the 2020-2021 fiscal year.

- 9,785 ambulatory trips
- 2,109 wheelchair trips

There were 649 trips cancelled by passengers in the 2020-2021 fiscal year.

100% of the trip and equipment grant was spent.

There has been a 40% reduction in funding for Martin County trips, so for the 2021-2022 fiscal year a “trip limit” has been imposed on the passengers utilizing trip and equipment dollars.



The Innovative Service Development Grant funded 5,062 trips for dialysis trips in the 2020-2021 fiscal year.

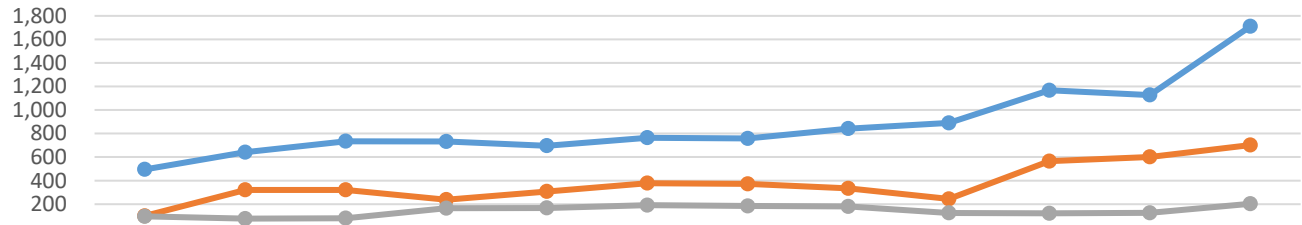
- 2,477 ambulatory trips
- 2,585 wheelchair trips

100% of the Innovative Service Development Grant was spent.

Although SRA applied for another ISD Grant, the program was discontinued at the state level.



Martin Community Coach Trip Purpose  
July 1st,2020-June 30th, 2021

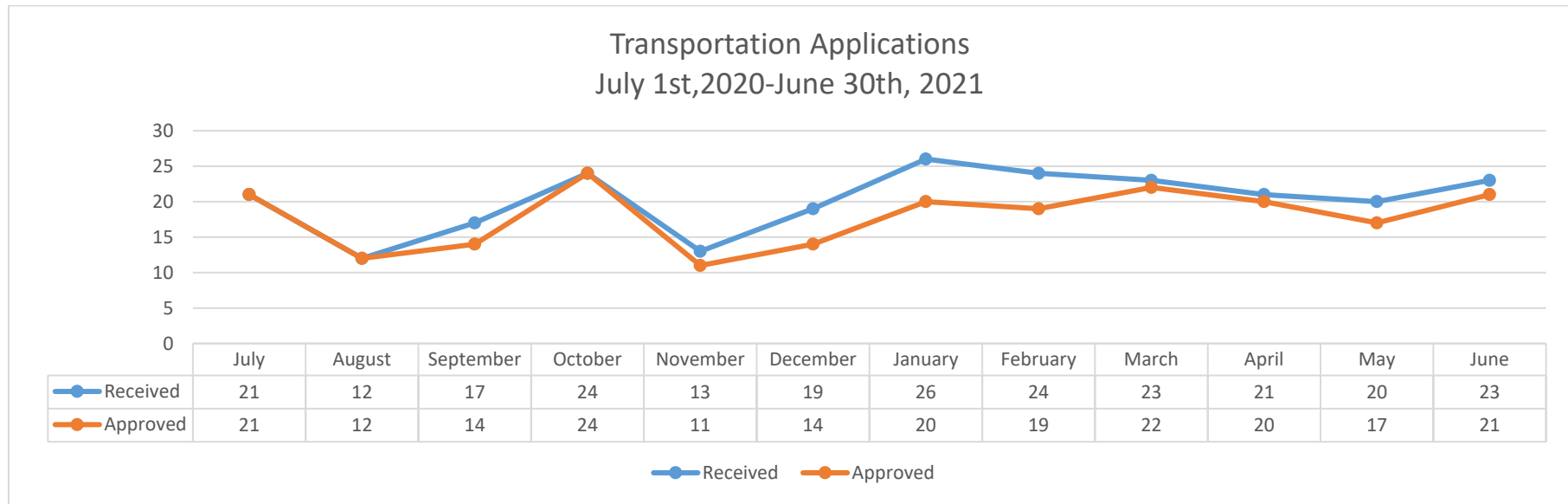


	July	August	September	October	November	December	January	February	March	April	May	June
Medical	495	641	734	732	696	764	758	842	890	1,167	1,127	1,711
Shopping	100	321	321	238	307	378	372	334	244	565	601	702
Other (Beauty Parlor, Education, Employment, Meal Site, Recreational)	96	77	80	165	167	191	184	180	125	122	126	203

Geographic Location of Trips in Martin County July 1<sup>st</sup>, 2020-June, 30, 2021

City	# of Trips	% of Trips
Hobe Sound	1,865	11%
Indiantown	1,527	9%
Jensen Beach	2,543	15%
Palm City	2,035	12%
Stuart	8,986	53%

**Transportation Applications**



**System Information**

- No trip requests were denied.
- SRA sent out a letter to all clients telling them the safety precautions we are taking for their trips during COVID-19 pandemic
- SRA increased marketing Martin Community Coach
  - New brochures available in back of room

Unduplicated Head Count: 389

Average Age of TD Passenger: 66

Number of Transportation Vendors Used during the Fiscal Year: 8

<b>Vendor Name</b>	<b>Days Available to Work</b>
ARC of Martin County	Monday-Friday (2 drivers)
A Martin Transportation	Saturdays
Heavenly Place Home	Monday-Friday
St. Lucie County Council on Aging	Monday-Saturday
Round the Clock Transportation	Saturdays (1 driver)
Skytop Transportation	Monday-Saturday
UZURV (TNC)	Monday-Saturday

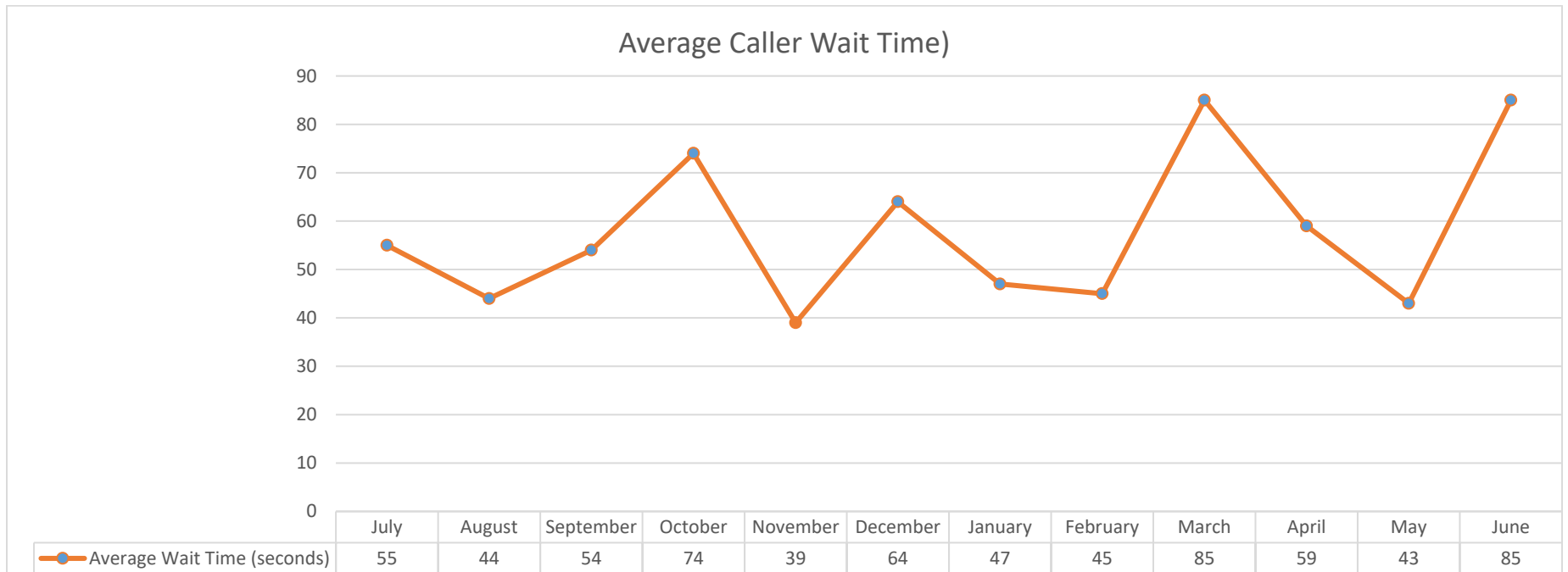
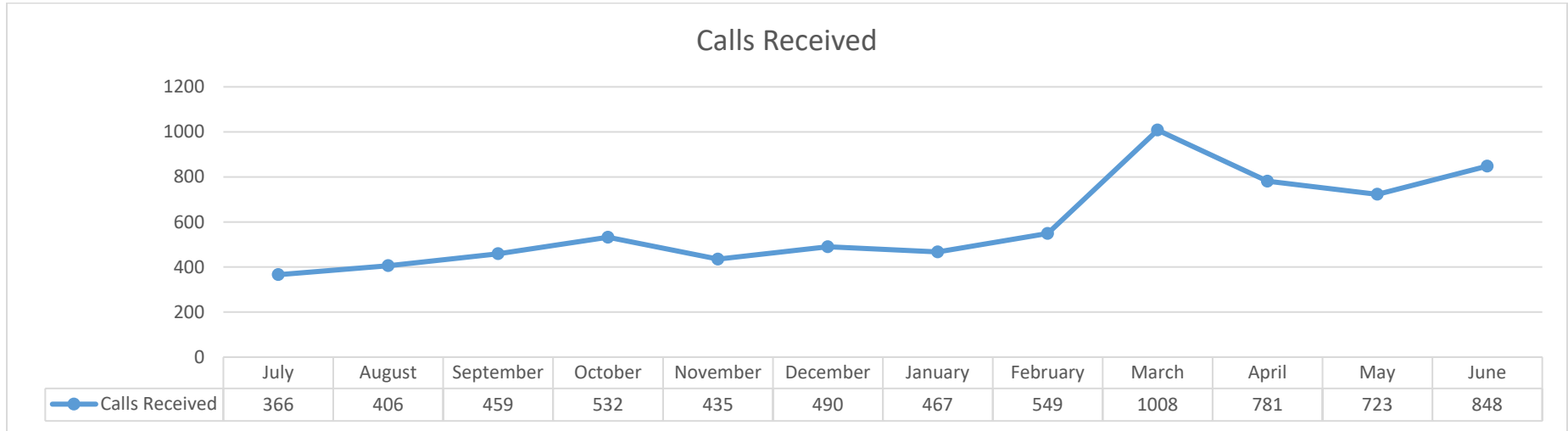
Complaints Received Year-To-Date: 41

- 32 about vendor timeliness
  - 20 COA
  - 5 ARC
  - 7 UZURV
- 9 about Martin Community Coach staff/policy
  - 7 Phone wait times
  - 2 Staff not being helpful booking a trip
- **Only 0.24% of all trips result in a complaint**

No Shows by Vendors Year-To-Date: 23

No Shows by Passengers Year-To-Date: 267

**Phone Information**



### **July 2021 Trip Information**

In July, 2021 the Trip and Equipment Grant funded 1,017 trips.

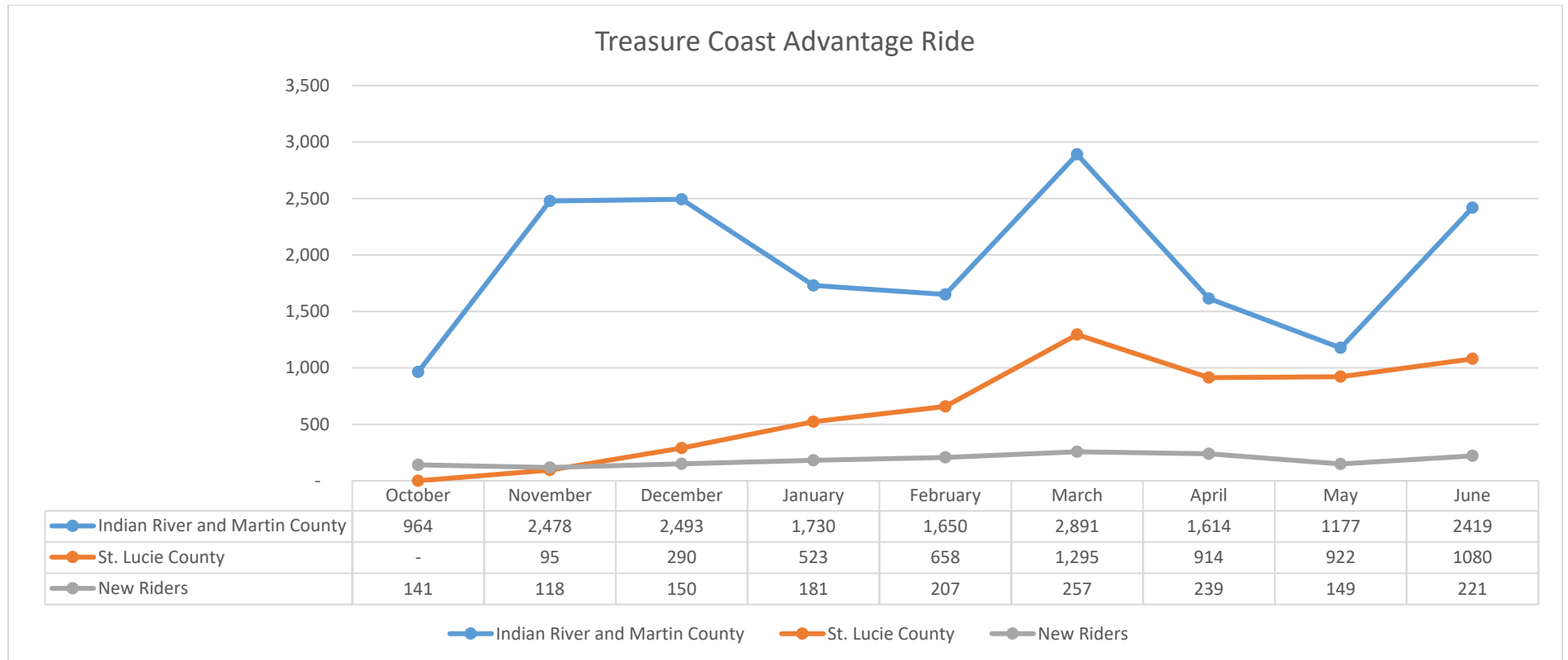
- 834 ambulatory trips
- 183 wheelchair trips

The trip purposes were:

- 765 to medical appointments
- 212 to shopping appointments and
- 40 to other locations.

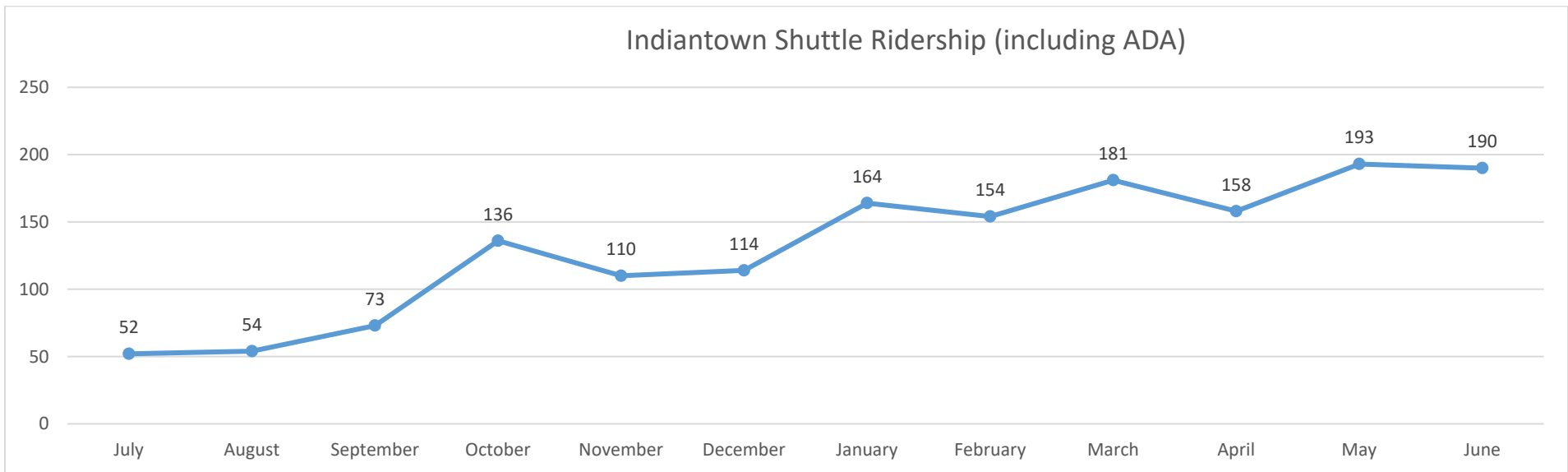
## Florida Developmental Disabilities Council Mobility Grant

In August, SRA was approached by staff from the Florida Developmental Disabilities Council (FDDC) and tasked with putting together a pilot program to help individuals with developmental disabilities have access to more mobility options. SRA was suggested to the FDDC by the Florida Department of Transportation. After some review, it was determined that many individuals with developmental disabilities were not using TD or ADA transportation services because of their fear that the drivers would not have had training in how to accommodate peoples with developmental disabilities. From this suggestion, the Treasure Coast Developmental Mobility Advantage Ride program was born. This pilot program began October 1<sup>st</sup> and will continue until September 30, 2022. The program serves all 4 counties along the Treasure Coast (Indian River, Martin, St. Lucie and Okeechobee). Anyone who has a developmental disability is eligible to book trips, and all trips are carried out by drivers that have had training specific for working with people with developmental disabilities. Flyers are available in the back of the room, and have been distributed throughout the Treasure Coast. The first 9 months of the program produced the following trip data:



### Indiantown Saturday Shuttle

- The shuttle started the first weekend in April,2020
- The Village of Indiantown wrapped the bus on February 17<sup>th</sup>, 2021
- SRA received another 5310 grant for the second year of the program in 2021
  - The Village of Indiantown provides the local match dollars, approximately \$25,000/year





**MARTIN METROPOLITAN PLANNING ORGANIZATION  
LOCAL COORDINATING BOARD  
AGENDA ITEM SUMMARY**

<b>MEETING DATE:</b> August 30, 2021	<b>DUE DATE:</b> August 23, 2021	<b>UPWP#:</b> Task 6
<b>WORDING:</b> <b>LCB-TD MEMBER INTRODUCTIONS</b>		
<b>REQUESTED BY:</b> MPO	<b>PREPARED BY:</b> Ricardo Vazquez	<b>REQUIRING ACTION:</b> N/A

**BACKGROUND**

The Local Coordinating Board for the Transportation Disadvantaged (LCB-TD) has 16 voting members on the Board, including one locally elected official. These members represent different agencies and groups that are involved with the TD population.

**ISSUES**

With the addition of new members to the LCB, the Metropolitan Planning Organization (MPO) staff thinks that it would be in the best interest of the Board to familiarize themselves with the other members. Staff has asked that each member of the LCB share a brief introduction about who they are, who they represent, and how they are involved with the TD population.

**RECOMMENDED ACTION**

This is an informational item.